

AGENDA
MAPLEWOOD CITY COUNCIL
MANAGER WORKSHOP

6:00 P.M. Monday, January 24, 2022

Held Remotely Via Conference Call

Dial 1-312-626-6799 or 1-888-788-0099

When Prompted Enter Meeting ID: 865 2830 2744#

No Participant ID, Enter # When Prompted

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. UNFINISHED BUSINESS**
 - 1. Allocation of ARPA Funding
 - 2. Allocation of General Fund Surplus
- E. NEW BUSINESS**

None
- F. ADJOURNMENT**

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

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CITY COUNCIL WORKSHOP STAFF REPORT
Meeting Date January 24, 2022

REPORT TO: Melinda Coleman
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Allocation of ARPA Funding

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The American Rescue Plan Act (ARPA) authorizes the distribution of “Coronavirus State and Local Fiscal Recovery Funds” to provide economic relief related to Covid-19. The federal government allocated a total of \$4,668,004.28 to the City of Maplewood. The City received the first installment of 50%, or \$2,234,002.14 in 2021. The U.S. Treasury will disburse the second installment in July of 2022. Local governments are required to spend the grant funds by December 31, 2024. Council will consider allocation of the remaining portion of the first tranche of funding at the regular meeting.

Recommended Action:

No action is required at the Workshop. Council will consider the spending allocations at the City Council meeting. Further information on this item is in the full City Council packet.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$4,468,004.28
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

The grant allocations may affect all areas of the strategic plan.

Background

The City Council discussed funding allocation plans at a workshop on May 24, 2021 and at the 2022 budget workshops.

Attachments

1. PowerPoint

CITY COUNCIL WORKSHOP STAFF REPORT
Meeting Date January 24, 2022

REPORT TO: Melinda Coleman
REPORT FROM: Ellen Paulseth, Finance Director
PRESENTER: Ellen Paulseth, Finance Director
AGENDA ITEM: Allocation of General Fund Surplus

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The General Fund has over \$2.5M in reserves not designated for cash flow. The reserves were a carryover from fiscal year 2020, and will not be required as a potential funding source for the new fire station. The City Council has discretion over these funds and can allocate the excess fund balance, as deemed appropriate.

Recommended Action:

No action is required at the Workshop. Council will consider the surplus allocations at the City Council meeting. Further information on this item is in the full City Council packet.

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is enter amount or \$0.00.

Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: N/A

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

The allocations may affect all areas of the strategic plan, mostly asset management.

Background

The City Council discussed surplus allocation plans at a workshop on May 24, 2021 and at the 2022 budget workshops.

Attachments

1. PowerPoint (combined with D1)

Maplewood



**City Council Workshop
January 24, 2022**

American Rescue Plan Act (ARPA)

Maplewood ARPA Allocation	\$4,326,328.92
Additional Allocation	<u>141,675.36</u>
Total ARPA Allocation	<u>\$4,468,004.28</u>
50% Received July 2021	\$2,234,002.14
50% Scheduled July 2022	<u>\$2,234,002.14</u>
Total Treasury Disbursements	<u>\$4,468,004.28</u>



Eligible ARPA Expenses

1. Response to the Covid-19 Public Health Emergency;
2. Premium Pay for Essential Workers;
3. The Provision of Governmental Services to the Extent of Reduction of Revenue;
4. Necessary Investments in Water, Sewer, or Broadband Infrastructure.





Preliminary Spending Plan

	Covid-19 Response	Essential Workers	Revenue Loss	Infrastructure Investment	Total Grant
Premium Pay 2021		245,972.08			245,972.08
Premium Pay 2022		260,000.00			260,000.00
Covid Response Pay	255,594.38				255,594.38
Covid Leave Pay	40,402.03				40,402.03
PPE	39,840.75				39,840.75
Testing	16,195.04				16,195.04
Social Worker			370,000.00		370,000.00
Mall Security	40,000.00				40,000.00
YMCA	350,000.00				350,000.00
Fire Equipment			2,100,000.00		2,100,000.00
Ambulance Equipment			750,000.00		750,000.00
	742,032.20	505,972.08	3,220,000.00	-	4,468,004.28

Council Action 01/24/2022

- 2021 Response to Covid-19 Personnel, **\$255,594.38**;
- 2021 Response to Covid-19 PPE, **39,840.75**;
- 2021 Response to Covid-19 Leave Pay, **\$40,402.03**;
- 2021 Premium Pay for Essential Workers, **\$245,972.08**;
- 2021 Revenue Loss and 2022 Provision of Public Safety Ambulance Services, **\$750,000**;
- 2022 Revenue Loss Provision of Public Safety Services Fire Equipment, **\$512,190.90**.

\$1,844,002.14





Strategic Priorities

Financial Stability



Integrated Communication



Infrastructure



Inclusiveness



Targeted Redevelopment



Operational Effectiveness



2020 General Fund Surplus

- \$2,589,246 (Above the Desired Level of 50% of Total Expenditures);
- City Council Committed the Surplus for the North Fire Station, Pending Sale of Londin Lane;
- Londin Lane Property Sale Settlement Expected January, 2022.





Recommended Allocation

• Employee Benefits Fund	\$ 400,000
• Building Fund	250,000
• Public Safety Equipment Fund	250,000
• Fleet Fund	250,000
• EDA Fund	<u>350,000</u>
Total Proposed Allocation	<u>\$1,500,000</u>

Council Considerations

- Future Surplus Allocations may be Considered After the 2021 Books are Closed in April of 2022.



D1 and D2



Questions?

